

Sl. No	Description of service	Eligibility of applicant	Forms prescribed	Documents to be enclosed	Fees to be paid	Whom to apply	Competent (sanction/grant) authority	Duration of disposal	Appellate authority
1	2	3	4	5	6	7	8	9	10
3	Duplicate Conductor's licence	Holder of Conductor's licence	i. Form CLD ii. Form M.C.Con	i. Conductor's licence particulars. ii. Police certificate. iii. Passport size photos 2 copies.	Rs. 10/-	RTO/ DTO	RTO/ DTO	Same day	Transport Commissioner, with fee of Rs.25/-
4	Change of address in conductor's licence	Holder of Conductor's licence	Requisition letter	i. Conductor's licence. ii. Address proof.	Rs. 10/-	RTO/ DTO	RTO/ DTO	Same day	Transport Commissioner, with fee of Rs.25/-

III.REGISTRATION OF MOTOR VEHICLE:-

1.	Temporary registration	On behalf of the owner of the vehicle, Dealer should apply	i. Form C. Rtem. A ii. Form 21 (in duplicate). iii. Form 22	i. Insurance ii. Address proof	Rs.50/-	RTO/ DTO	RTO/ DTO	Same day	Transport Commissioner, with fee of Rs.25/-
2.	Registration of Motor vehicles	Buy or on behalf of the owner.	i. Form 20 ii. Form 27 (if transferred from other state)	i. Address proof ii. Insurance Certificate. iii. Form 21 iv. Form 22 v. Form 28 & C/R (if transferred from other state) vi. Imported vehicle vii. Any other vehicles not mentioned above.	i. Invalid carriage – Rs.20/- ii. M/Cycle- Rs.60/- iii. LMV (NT)-Rs.200/- iv. LMV(Tr)- Rs.300/- v. MMV-Rs.400/- vi. HMV-Rs.600/- vii. M/Cyle--Rs.200/- viii. LMV-Rs.800/- ix. Rs.300/-	RTO/ DTO	RTO/ DTO	Same day	Transport Commissioner, with fee of Rs.25/-